



YouthWorks Calendar

JUNE 2021



Contact Information		Mon	Tue	Wed	Thu	Fri
Phylis Gedeon Youth Services Specialist 413-858-2818 pgedeon@masshirespringfield.org Mon. - Fri. 8:30am-4:30am Webinar Descriptions on page 2			1	2	3	4 One on One Career Counseling Session 9am –12pm By Appointment Only
 Weatherization Internship Program Mass Save is providing this training program is for anyone 18-25! Participants will learn the practice of reducing energy consumption and optimizing energy efficiency through protecting the interior and exterior of a building from various weather elements. Participants will earn \$17.00 hour during 6-9month onsite internship. <i>Contact Youth Specialist for more information .</i> 		7 One on One Career Counseling Session 9:00am –12:00pm By Appointment Only	8	9 Westover Job Corps Information Session  1pm –2pm	10	11 One on One Career Counseling Session 9am –12pm By Appointment Only
		14 	15	16 When Can I Start Working? Live Webinar 2pm—3pm	17 One on One Career Counseling Session 9am –12pm By Appointment Only	18
		21	22 One on One Career Counseling Session 9am –12pm By Appointment Only	23 Welcome to YouthWorks Live Webinar 2pm—3pm	24	25 One on One Career Counseling Session 1am –3pm By Appointment Only
		28 One on One Career Counseling Session 9:00am –12:00pm By Appointment Only	29 How to Create a Resume? Live Webinar 3pm—4pm	30 Westover Job Corps Orientation Mtg. (L)  1pm - 2pm	LAST CALL— MIC Program—NO COST LAPTOP If you are a Massachusetts Resident, who is over 17, unemployed and working with MassHire Springfield to look for a job, and do not have access and can not afford home internet or do not own your own home personal computer and laptop, we maybe able to assist you with accessing these services. Contact the Youth Specialist to determine your eligibility. - ENDS JUNE 30,2021!!	

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To become a member of YouthWorks contact: Go to <https://masshirespringfield.org/youthworks/> Click on “Join YouthWorks Right Now!”, complete the online registration form. Within 48 hours you will receive confirmation of your membership & membership identification number. Questions or need assistance completing on line form, contact Phylis Gedeon 413.858.2818 Youth Specialist/ pgedeon@masshirespringfield.org

To register for webinars on the YouthWorks Webinar Channel, please click on

This link will provide you with a listing of live webinars and access to YouthWorks webinar channel. This channel will provide you with previous recorded webinars on an array of Work-place readiness topics for young adults 14– 25. We also provide these webinars exclusively for your organization and or staff. Contact Youth Specialist for more details.

Live Webinar/Workshop (L) Descriptions

“When Can I Start Working? Webinar ”: Designed for individuals age 14 and over, seeking to understand the federal and state policy and process around joining the workforce. Topics discussed: Forms & Documents required to start working, Understanding the Rights of Job Seekers, Types of jobs available and The Do's and Don'ts on the job site for teens and young adults.

Welcome to YouthWorks: Join our webinar “Welcome to YouthWorks to learn about MassHire Springfield Career Center’s YouthWorks FREE career pathway programs, supportive services, online learning opportunities, training summer & year around employments and so much more! (Young Adults 14-24, Education Administrators, School Guidance Counselors, Parents, Teachers and Any Agency who works with youth 14-24 in need of workforce development resources are also encouraged to attend).

“ How to craft your resume & cover letter Webinar ”: Young Adults will learn step by step how to write an effective resume and cover letter. Helpful tips on what to include and things to leave out of a resume and cover letter. Topics discussed: Purpose of Resume and Cover Letter, Review the layout of Cover letter and Resume, Types of Resumes (Functional, Chronological, Occupational), and types of cover letters embedded in email vs. sent as attachments.

The MHS YouthWorks Channel (On Demand Webinars)

MassHire Springfield YouthWorks Career Center is dedicated to maintaining our commitment to help teens and young adults during COVID-19. To that end all live webinars are recorded and posted to our MHS YouthWorks Channel. Feel free to go to this channel to view our latest recorded webinars. Available 24/7! <https://masshirespringfield.org/youthworks/>. Below is a list of previously recorded webinars.

“Understanding the Job Application Process Webinar

“How Social Media Impacts Job Opportunities”

“Time Management 101”

“When Can I Start Working? Webinar ”

“How to craft your Resume & Cover letter Webinar ”

“When Can I start working?”

“Goal Setting for Career & Education Success”

“Exploring Healthcare Profession I,II,III

“Communication is Key”

“Steps to Leveling Up in Your Career Part I—Internships” “Understanding the Job Application Process”

“Welcome to YouthWorks

“How to craft your Resume and Cover Letter”

“How to prepare for a Virtual Job Fair”

“ Building Your Brand”

“ Are you prepared for a Job Interview”

Supportive Career Services

Computer Class Live & On Demand : MassHire Springfield we offer a variety of computer classes that will help you learn all the computer skills you need to land the job. Currently we are offering no cost computer class via live webinar and previously recorded sessions. To register go to : <https://masshirespringfield.org/home/events/>

Westover Job Corps Orientation Online Meeting : Westover Job Corps! This meeting is for individuals who want to attend Westover Job Corps Program. During this meeting outreach programs provide, information about On Campus Living & Commuter program and steps to completing the application process. You will also have the opportunity to speak with admission representatives, Eloise Adegbola: Adegbola.Eloise@jobcorps.org 413-593-4084&Shadya Ortiz: Ortiz.Shadya@jobcorps.org 413-593-4248.

HiSet/GED: Meet and speak with Mark Gaudette regarding general education program information throughout Western Massachusetts for anyone 18 and over. Youth Specialist, Phylis Gedeon also has information on General Education Programs available for youth 16-24.

Be sure to follow us on Social Media: Facebook & Twitter